



INFORMATION ABOUT PROCESSING OF PERSONAL DATA

Personal data processing statement in compliance with the regulation of the European Parliament and of the Council (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and instructions for the data subjects („GDPR“)

I. Controller of personal data

Piston Rings Komarov s.r.o., registered seat Buzulucká 108, 267 62 Komárov, Identification number (IC): 06143814., VAT identification number (DIC): CZ06143814, registered since 29.5.2017 with the Commercial Register maintained by the Municipal Court in Prague, Section C, insert 276977, („controller“) **informs you in compliance with the Article 12 GDPR about processing of your personal data and about your rights.**

Contact persons of the controller: Ing. Petr Mašek, information security and personal data protection manager
Luboš Lhoták, human resource manager
Ing. Pavel Bartovský, IT and IS manager

II. Scale of processing of personal data

Personal data are processed in the scale to which they were provided to the controller by the authorized data subject and in connection with contract or different legal relation with the controller, or that the controller collected and processes them in compliance with valid legal regulations or to perform legal obligations of the controller.

III. Sources of personal data

- directly from the data subjects (registration and purchase through e-shop, e-mails, telephone, chat, websites, contact forms on websites, social networks, business cards, etc.)
- distributor
- publicly accessible registers, lists and records (e.g., commercial register, trade licensing register, land registry, public telephone directory, etc.)

IV. Categories of personal data which are subject matter of processing

- personalized and identification data that serve to clear and unmistakable identification of the data subject (e.g., first name, surname, degree, birth certificate number, date of birth, address of the permanent residence, identification number, VAT identification number) and data which make it possible to contact the data subject (contact data – e.g., contact address, telephone number, fax number, e-mail address and other information of this sort)
- descriptive data (e.g., bank account details)
- other data necessary for performance of a contract
- data provided beyond the corresponding laws that are processed under the consent of the data subject (processing of photographs, use of personal data for the purpose of human resource management, etc.)



V. Categories of the data subjects

- a customer of the controller (only subjects registered at the e-shop)
- an employee of the controller
- a carrier

- a provider of a service
- another person who has entered into a contract with the controller
- a job applicant

VI. Categories of the recipients of personal data

- wholesalers
- financial institutions
- public institutions
- a processor
- state and other authorities in pursuance of legal obligations set by the relevant legal regulations
- other recipients (e.g., transfer of personal data abroad – states of the EU, parent company). The transfer of personal data is based on decision about relevant protection or on suitable security.

VII. Purpose of processing of personal data

- purposes included in the consent of the data subject
- negotiations about contract
- performance of a contract
- protection of the rights of the controller, recipient or other involved persons (e.g., enforcement of claims of the controller)
- archive kept and adhering to the law of selection procedure for job vacancies
- fulfilment of legal obligations of the controller
- protection of vitally important interests of the data subject

VIII. Means of processing and protection of personal data

The processing of personal data is performed by the controller. The processing is performed by individual authorized employees of the controller, alternatively by a processor, in the place of business of the controller. The processing is performed by computer technology, or manually in the case of personal data in paper form under all security regulations for administration and processing of personal data. For this purpose, the controller has adopted technical and organizational measures to ensure the protection of personal data, particularly those measures preventing unauthorized or accidental access to personal data, their alteration, destruction or loss, unauthorized exchange, unauthorized processing and to other abuse of personal data. All subjects who are authorized to access personal data shall respect the right of the data subjects to privacy and are required to proceed according to the valid legal regulations relating to the protection of personal data.



IX. Period of processing of personal data

In compliance with the periods stated in relevant contracts, in the management and destruction rules of the controller or in relevant legal regulations, this period is the period necessary to ensure rights and obligations arising from the contract and from relevant legal regulations.

X. Instructions

The controller processes data with the consent of the data subject with the exception of cases defined by law where the processing of personal data does not require the consent of the data subject.

In accordance with the article 6(1) GDPR the controller can process without the consent of the data subject the following data:

- the data subject has given consent for one or more specific purposes,
- the processing is necessary for performing of the contract to which the data subject is a party, or for performance of measures adopted before the conclusion of the contract at the request of the data subject,
- the processing is necessary for the performance of the legal obligation which is subject to the controller,
- the processing is necessary for the protection of vitally important interests of the data subject or another natural person,
- the processing is necessary for performance of a task carried out in the public interest or in the exercise of official authority which the controller is authorized to,
- the processing is necessary for the purposes of legitimate interests of the relevant controller or a third party, except where prior to these interests are the interests or fundamental rights and freedoms of the data subject requiring protection of personal data

XI. Rights of the data subject

1) In accordance with the Article 12 GDPR the controller informs the data subject at the request of the data subject of the right to access to personal data and to the following information:

- the purpose of processing,
- the category of personal data concerned,
- the recipients or category of recipients who were or will be authorized to access the personal data,
- the planned period for which personal data will be stored,
- all available information about the source of the personal data,
- if they are not obtained from the data subjects, the facts about automated decision-making, including profiling.

2) Every data subject who learns or assumes that the controller or the processor performs the processing of his personal data which is in conflict with the protection of private and personal life of the data subject or in conflict with the law, in particular where personal data are inaccurate with regard to the purpose of their processing, the data subject is allowed to:

- Ask the controller for explanation.
- Require the controller to remove the condition. In particular, in case of blocking, correcting, addition or erasure of personal data.



- If the request of the data subject is found to be justified in accordance with the paragraph 1, the controller immediately removes the defective condition.
- If the controller fails to comply with requests of the data subject in accordance with the paragraph 1, the data subject has the right to contact the supervisory authority, that is the Office for Personal Data Protection.
- The procedure referred to in the paragraph 1 shall not preclude the data subject to
- The controller has the right to provide information under demand for adequate compensation not exceeding the necessary costs of providing the information.